

CENTRAL INTELLIGENCE AGENCY



Acting Director,
Office of External Affairs

19 October 1982

NOTE FOR: Chief, Legislative Liaison Division
Acting Chief, Public Affairs Division

SUBJECT: Office of Security Special Agents in
Charge Conference, 31 October to
5 November 1982

As you will see, I have accepted
 invitation to speak to his Special
Agents Conference on November the 5th. Since
we only have 45 minutes, and since the
Conference is made up of people with long
Agency experience, I would like for the three
of us to form a panel. I will make opening
remarks of about 10 minutes and then invite
questions and discussions in which we all
three would participate. Notice it will
start at 8:45. We will discuss as time
gets nearer.

Thanks,



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ROUTING AND RECORD SHEET

SUBJECT: (Optional) Office of Security Special Agents in Charge Conference
31 October to 5 November 1982

FROM:
* Director of Security

EXTENSION

NO.

DATE 12 October 1982

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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Office of External Affairs

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I am very pleased that you will be available to address our Special Agents in Charge Conference on Friday, 5 November 1982 from 0845 to 0930 hours at Headquarters, Room 4E-64. Attached for your information is a copy of the biographic sketches of the SACs involved.

Atts

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